

Course Selection

REGISTRATION AND SCHEDULING

All full-time students must be enrolled in a minimum of six courses, five of which must be full-credit Wheaton Academy classes, each semester during the regular school year. This ensures that students maintain a balance of scheduled course work while attending Wheaton Academy. Students will be counseled on course selection and advised on schedule arrangements. Parents should regularly review with their students their progress towards the completion of graduation requirements. During their four years at Wheaton Academy, problems, questions, and special requests should be directed to the Student Services Department. All Honors and AP courses require department approval.

Priority on registration and scheduling will be given to seniors first, then juniors, etc., assuming deadlines are met. Students register for the entire year in the spring.

COURSE PREREQUISITES

Students should check the *Course Descriptions by Academic Department* section of this guide for specific pre-requisites. Most courses must be taken in sequence, and some require particular grades or permissions. There is a form to assist you in planning your student's four-year academic program, as well as a form to track graduation requirements, at the back of this Curriculum Guide.

REPEATING A COURSE

Students may repeat a class (semester or full-year) that was previously passed with a grade of C- or lower. The class may be repeated to improve comprehension in course content and/or earn a better grade. Only the grade earned for the last class will be used in the computation of the student's GPA. Credit will be awarded for the last class taken only. Students may choose to repeat select Fine Arts classes.

SCHEDULE CHANGES

Great care should be taken when selecting courses for the following year. **Requests for scheduling changes after the deadline for returning course requests are not considered unless new and unanticipated factors develop.** To request a change, a student must obtain and fill out a *Change of Schedule* form. This form requires an explanation for the request as well as approval of parents, teacher, and Student Services. Students *may not* withdraw from classes after the semester has begun. Situations that involve new and unanticipated factors will be evaluated by Student Services. Any course dropped after the beginning of a semester will carry a grade of "W", "WP" or "WF" (whichever applies) which will be posted on the permanent transcript of grades. Withdrawal after the midpoint of the first or third quarter will receive the grade of "F" (unless the student has no control over the reason for withdrawing). **Full year courses may not be changed at the semester.**

Every effort is made to ensure that each student is scheduled in the courses he/she has requested. The following timeline will be followed to allow for any *necessary* changes to schedules. Look for the **actual dates** on the school calendar:

Mid-July	1 st & 2 nd semester schedules mailed
Mid/Late-Aug.	Deadline for <i>correcting errors</i> on schedules
Late-August	Final schedules distributed at Registration
Late-August	Classes Begin