



**WHEATON ACADEMY
900 PRINCE CROSSING ROAD
WEST CHICAGO, IL 60185**

APPLICATION – SUBSTITUTE TEACHER

Office Use Only	
Date	Item
_____	References
_____	TB Test
_____	Transcripts
_____	W-4 Form
_____	I-9 Form
_____	Background ✓
_____	Finger Printing
_____	Available
_____	Approval
_____	Interview by

Date: _____

Name: _____
 Last First Middle

Street Address: _____

City, State, Zip: _____

Home Phone: _____ Cell Phone: _____

Work Phone: _____

E-mail Address: _____

Drivers Lic. #: _____ Social Security #: _____

EDUCATION

Degree

College/University (List most recent first): _____

City, State: _____

Major: _____ Minor: _____

Credit hours earned: _____ Date of Graduation: _____ GPA: _____ / _____

College/University: _____

City, State: _____

Major: _____ Minor: _____

Credit hours earned: _____ Date of Graduation: _____ GPA: _____ / _____

Please include a copy of your college and/or post-graduate transcripts with this application.

Certification

State: _____ Type: _____ Area: _____ Number: _____

State: _____ Type: _____ Area: _____ Number: _____

Bible Training

Bible and Theology Credits Earned: _____

Institution Name(s) / City, State: _____

Institution Name(s) / City, State: _____

Formal Teaching Experience

Grade/Subject	School	Location/Dates	Principal/Supervisor	Daytime Phone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PERSONAL VIEWS (attach additional sheets, if needed)

1) How long have you had assurance that Christ is your personal Lord and Savior?

2) Describe your present relationship with the Lord.

3) Denomination: _____
Church presently attending: _____

4) Church activities involved in (please indicate degree of regularity)

5) What do you consider to be the important function of the Christian school and the distinctive characteristics of its education practice?

6) Attached is Wheaton Academy's "Statement of Faith." Please read this carefully.

Are you in complete agreement with these statements? YES ___ NO ___

If no, please explain: _____

7) Attached is Wheaton Academy's "Guidelines for Christian Living." Please read this carefully.

Are you in complete agreement with these statements? YES ___ NO ___

If no, please explain: _____

8) Are you fully aware of and do you understand what it means that Wheaton Academy is a thoroughly Protestant, evangelical, non-denominational Christian high school? YES ___ NO ___

If no, please explain: _____

9) Describe any experience (formal or informal) you have had working with teenagers.

10) Have you ever had any type of problem or difficulty working with children (anger control, inappropriate communication, physical contact, abuse, or any accusations of any inappropriate judgment or activity)? YES ___ NO ___

If yes, please explain: _____

11) Have you ever been convicted or accused of anything that might make you ineligible to work with children? YES ___ NO ___

If yes, please explain: _____

12) Why do you want to substitute teach at Wheaton Academy?

REFERENCES (please supply three)

Name: _____ Daytime Phone #: _____

Street Address: _____

City, State, Zip: _____

Name: _____ Daytime Phone #: _____

Street Address: _____

City, State, Zip: _____

Name: _____ Daytime Phone #: _____

Street Address: _____

City, State, Zip: _____

If you are called to substitute, will you labor to do all you can to bring honor and glory to the Lord Jesus Christ and to promote the philosophy and purpose of Wheaton Academy? YES ___ NO ___

If you substitute teach at Wheaton Academy proof a current TB test is required at your expense. Please see the attached information about the DuPage Health Department.

If you substitute teach at Wheaton Academy the state requires fingerprint clearance. Wheaton Academy will arrange and pay for this expense once the initial interview is complete.

Along with this application, please include completed forms that can be downloaded off the website. Form I-9 (Employment Eligibility Verification), Form W-4, Kroll Background check authorization

I certify that all of the above information is accurate to the best of my knowledge. I understand that withholding or falsifying information on this form is grounds for immediate dismissal.

Signature

Date

WHEATON ACADEMY STATEMENT OF FAITH

Preamble

Since its founding in 1853, Wheaton Academy has been an educational institution committed to the evangelical Christian faith. The school was established on the belief that *the fear of the Lord is the beginning of knowledge* (Proverbs 1:7).

Wheaton Academy is a confessional institution pledged to a Statement of Faith that is consonant with evangelical Protestant Christianity. The Statement affirms salient features of the historic Christian creeds and identifies the Academy not only with the Scriptures, but also with the Reformers and the evangelical movement of more recent years.

Statement of Faith

1. We believe in the Scripture of the Old and New Testaments as verbally inspired by God and inerrant in the original writings, and that they are of supreme and final authority in faith and life.
2. We believe in one God, eternally existing in three persons: Father, Son, and Holy Spirit.
3. We believe that Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true man.
4. We believe that man was created in the image of God; that he sinned, and thereby incurred not only physical death but also that spiritual death which is separation from God, and that all human beings are born with a sinful nature that leads them to sin in thought, word and deed.
5. We believe that the Lord Jesus Christ died for our sins, according to the Scriptures, as a representative and substitutionary sacrifice; and that all who believe in Him are justified on the ground of His shed blood.
6. We believe in the resurrection of the crucified body of our Lord, in His ascension into heaven, and in His present life there for us as High Priest and Advocate.
7. We believe in "that blessed hope," the personal and imminent return of our Lord and Savior, Jesus Christ, to gather His elect, to raise the dead, to judge the nations, and to bring His Kingdom to fulfillment.
8. We believe that all who receive by faith the Lord Jesus Christ are born again of the Holy Spirit and thereby become children of God.
9. We believe in the bodily resurrection of the just and unjust, the everlasting blessedness of the saved and the everlasting punishment of the lost.

Approved by Wheaton Academy Corporation, 5/13/97

STANDARDS OF CONDUCT

Guidelines for Christian Living

Understanding the purpose or mission of WA, we believe the Word of God provides insights for daily living. Our lives will be enriched by applying these truths in a consistent manner. In keeping with these beliefs, it is to be understood that Wheaton Academy expects its students to:

- 1) **Actively work at building and nourishing a personal relationship with Jesus Christ.**
Studying God's Word, maintaining an active prayer life, worshipping with fellow believers, making one's self accountable to others, and sharing one's faith are vital components of a growing relationship.
- 2) **Think about things that are true, noble, right, and pure (Phil. 4:8).**
Avoid influences that distract one's mind, recognizing that what occupies the mind will sooner or later determine one's speech and actions.
- 3) **Choose your friends and associations carefully (Psalm 1:1).**
One tends to become like the people with whom one associates. Understand the progressive nature of sinful activities.
- 4) **Encourage one another and build each other up (I Thess. 5:11).**
Avoid destructive, unkind, and unnecessary words or deeds. Take care that one's attitudes and actions positively influence others, and do not become a stumbling block (Romans 14:13). Respectful words as well as respectful actions are expected.
- 5) **Communicate directly with one another in the spirit of love (Matthew 18:15-17).**
Avoid gossip, talking behind one another's back or holding bitterness.
- 6) **Respect authority (I Peter 2:17).**
Honor God, obey and respect the laws of our country, the standards of one's parents, and the expectations of one's school and communities. Living under the authority of one's parents is an ongoing expectation.
- 7) **Be honest and above reproach (Proverbs 8:7).**
Always speak the truth and avoid even the appearance of dishonesty. Refrain from stealing, lying, cheating, and gambling.
- 8) **Demonstrate self-control (James 1:9).**
Be quick to listen, slow to speak, and slow to become angry. Great care should be taken not to become a distraction to other students and teachers during the educational process. When you sin, seek forgiveness and make amends.
- 9) **Care for your body as a "temple of God" (I Cor. 6:19).**
Refrain from the possession and use of alcoholic beverages, tobacco, illegal drugs, abusing prescription drugs or any other harmful substance or activities. Students are expected to "flee" from the presence and association of any inappropriate or illegal activities (Eph. 5:3-7).
- 10) **Maintain biblical standards of morality (I Cor. 6:18).**
Scripture is clear about the God-given worth of men and women, from conception to death, as unique image-bearers of God. We are responsible to save sex for what and when God intended, within the sanctity of a marriage between a man and a woman. Because Scripture condemns the use of pornography, pre-marital sex, and homosexual behavior, while upholding the purity of the unmarried, great care should be taken to avoid activities, influences, and messages (whether spoken, written or visual) that distort the biblical model of sexuality.